



Status: Exempt
Title: Senior Accountant
Department: Ranch Parent
Reports to: Ag Controller

Job Code:

Position Summary:

Perform functions to process general accounting activities for Lykes Bros Ag Operations accounts, guided by precedent and working within the limits of established policies.

Essential Functions:

- Perform month-end closing and financial statement preparation functions, including multi-divisional consolidation. Manage deadlines for divisional close. Expedite division financial reporting as necessary.
- Prepare and enter treasury and non-treasury journal entries. Organize periodic reports that compare budgeted costs to actual costs.
- Develop and maintain assigned accounts. Prepare, examine, and analyze accounting records, financial statements, and other financial reports to assess accuracy, completeness, and conformance to GAAP, reporting, and procedural standards.
- Work with Operational Management to understand corporate budget requirements. Formulate budgets for review and authorization. Upload authorized budget into system.
- Review and recommend improvements to accounting systems, reporting, and procedures. Implement and manage consistency in financial processes and reporting across the organization.
- Maintain financial security by following internal controls. Comply with federal, state, and local financial legal requirements by studying existing and new legislation, enforcing adherence to requirements, and advising management on needed actions. Ensure records and documents are audit-ready at all times.
- Alert Ag Controller and other management of anomalies or trends that are not in conformance with the organization's strategic goals and objectives.
- Perform Ad-hoc reporting and analyses as required.
- Provide technological oversight, direction and mentoring, develop and communicate performance metrics to assess the effectiveness of team, both as a department and individually. Maintain harmonious team/employer relations.



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Other Duties:

- Perform or assist with any operations, as required to maintain workflow and to meet schedules and quality requirements.
- Participate in any variety of meetings and work groups to integrate activities, communicate issues, obtain approvals, resolve problems and maintain specified level of knowledge pertaining to new developments, requirements, and policies.
- Perform other related duties as assigned.

Competency:

- Proficient in Microsoft Office, and Microsoft Dynamics GP 2018 software.
- Strong analytical and problem solving skills.
- Ability to manage work effectively by prioritizing tasks.
- Strong communication, listening, speaking and writing skills.
- Excellent Accounting skills and familiarity with a variety of the field's concepts, practices, and procedures.

Education/Experience Minimum Requirements:

- Accounting degree preferred
- CPA certification is desirable
- 3 years demonstrated experience in general ledger accounting
- Previous supervisory and business management is favorable
- Three to five years of experience in accounting field.
- Agriculture experience desirable.



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Job Description Acknowledgement:

I have received, reviewed, and fully understand the job description. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name: _____

Employee Signature: _____ Date _____