

Manager Approval: \_\_\_\_\_  
Date Signed: \_\_\_\_\_  
HR Approval: \_\_\_\_\_

## **JOB DESCRIPTION**

<b>Job Title:</b>	<b>Hunting Guide</b>
<b>Division:</b>	<b>Ranch / SLP</b>
<b>Reports to:</b>	<b>SLP Manager</b>
<b>FLSA Status:</b>	<b>Hourly</b>
<b>Last Revised:</b>	<b>01/19/2022</b>

**JOB PURPOSE:**

The hunting guide will be responsible for conducting guided quail hunts at our 1,876-acre commercial hunting facility as well as the family hunting area in Brighton on an “as needed basis. The hours will flex and include weekends as well as occasional holiday work.

**ESSENTIAL FUNCTIONS:**

- Responsible to acquire, learn and practice all LBI Safe Operating Procedures (SOPs) and comply with these standards as well as safety regulations pertinent to the department and job functions.
- In cooperation with the Silver Lake Preserve Manager conduct quail hunts as needed.
- Communicate the hunting laws and safety procedures to customers to ensure compliance and safety.
- Assist guests with hunting gear and vehicles as needed.
- Maintain open and positive communications with all guests, manager, and other team members to maximize the optimal experience of all hunting and/or lodge guests. A good reputation brings back customers back to experience another hunt.
- Be responsible for the safety of the party and be ready to administer first aid and handle emergencies as needed.
- Preserve, clean, and prepare all game birds taken in hunt at the guest’s request.
- Clean and help maintain preserve fleet vehicles in good working order.
- Help, as needed, in the use and care of hunting dogs.

**OTHER DUTIES** (list below, if applicable):

As assigned.

**QUALIFICATIONS:**

- A. **Certificates, licenses, and registrations:**
  - CPR and First Aid Certified, preferred.
  - Valid driver’s license with insurability.
- B. **Knowledge/Skills:**
  - Good working knowledge of guns and hunting gear.
  - Good verbal communication skills.
  - Professional personal presentation.
  - Excellent customer service orientation.
  - Attention to detail.
  - Demonstrates initiative and reliability.
  - Ability to follow directions.
- C. **Education/Experience:**
  - High school diploma.
  - Extensive quail/bird guiding and hunting experience in Southeastern USA.
  - Good knowledge of South Florida habitat.

The characteristics described above are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Management has the right to assign or reassign the description to this job at any time. Page 1 of 2

- D. **Physical Demands & Work Environment:** Individual will work outdoors in all kinds of weather. Physical strength is required due to hiking on irregular surfaces, lifting gear, game, water, and land vehicles, etc. Individual is regularly required to stand and walk for prolonged periods of time. Occasionally required to climb or balance, walk on uneven surfaces, stoop, kneel, crouch or crawl. Specific vision abilities required: close, distance, and peripheral vision. Occasionally required to lift up to 50 pounds.
- E. **Other:** Exhibit patience and ability to instruct others.

**JOB DESCRIPTION ACKNOWLEDGEMENT:**

I have received, reviewed, and fully understand the job description. I further understand that I am responsible for the satisfactory execution of the essential function described therein, under all conditions as described.

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**Employee: Print Name**

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**Employee: Signature**

**[COPY TO EMPLOYEE AND RETAIN IN PERSONNEL FILE]**