

Manager Approval: _____
Date Signed: _____
HR Approval: _____

JOB DESCRIPTION

Job Title:	Equipment Operator
Division:	Ranch
Reports to:	Equipment Division Manager
FLSA Status:	Hourly
Last Revised:	01/21/2022

JOB PURPOSE:

Equipment operators are primarily responsible for the safe operation, control, and inspection of assigned equipment such as tractors, mowers, front end loaders, semi-tractors, trailers, and ranch vehicles. Operators must be aware of the vehicle maintenance needs and safe operation and report and address damages and defects of company property. Must be aware and comply with all DOT, ranch and industry standards and safety regulations.

ESSENTIAL FUNCTIONS:

- Responsible to acquire, learn and practice all LBI Safe Operating Procedures (SOPs) and comply with these standards as well as safety regulations pertinent to the department and job functions.
- Safe operation of all assigned ranch vehicles, mechanized devices, or equipment such as: tractors, loaders, graders, etc. with attached implements to mow, disc, plant, clear, cultivate, fertilize, chop, aerate, spray and harvest.
- Observe, inspect, and listen to machinery operation to detect any equipment malfunction, and remove obstruction to avoid damage to machinery as part of daily activity. Notify supervisor or appropriate personnel when machinery malfunctions.
- Spray fertilizer or pesticide solutions under direction of supervisor to control insects, weed growth, fungus, and diseases.
- Assist with controlled burns under direction of a certified burn personnel or certified pasture maintenance supervisor.
- Inspect, operate, and maintain all assigned tools and equipment to ensure proper and safe functioning.
- Keep records of assigned projects and communicate with supervisor on the status of project, identified problems, and completion.
- Help maintain shop/equipment cleanliness and always ensure a safe work environment.

OTHER DUTIES (list below, if applicable):

- As assigned.
- Maintain open and positive communication with all other team members and supervisors.

QUALIFICATIONS:

A. **Certificates, licenses, and registrations:** Valid driver’s license with insurability.

B. **Knowledge/Skills:**

- Good working knowledge of tools and materials used in various aspects of job.
- Ability to make precise adjustments quickly and repeatedly; in moving the controls of a machine or vehicle to exact positions.
- Ability to coordinate movements of two or more limbs together while sitting or standing.
- Ability to effectively manage time to ensure specified deadlines are met with minimal supervision.
- Demonstrated initiative, safe work habits, and reliability.
- Good verbal and written communication.
- Attention to detail.
- Able to follow directions.
- Effectively work with others.

The characteristics described above are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Management has the right to assign or reassign the description to this job at any time. Page 1 of 2

C. Education/Experience:

- Six months + previous experience as an equipment operator.
- Trailer towing experience, preferred.

D. Physical Demands & Work Environment: Individual will work indoors and outdoors in all kinds of weather. Physical strength is required due to hiking on irregular surfaces, lifting gear, games, water, and land vehicles, etc. Individual is regularly required to stand and walk for prolonged periods. Occasionally required to climb or balance, walk on uneven surfaces, stoop, kneel, crouch or crawl. Specific vision abilities required: close, distance, and peripheral. Routinely required to lift up to 50 pounds. Occasionally required to move materials and/or equipment over 300 pounds in conjunction with other staff utilizing dollies.

E. Other: N/A.

JOB DESCRIPTION ACKNOWLEDGEMENT:

I have received, reviewed, and fully understand the job description. I further understand that I am responsible for the satisfactory execution of the essential function described therein, under all conditions as described.

Employee: Print Name

Employee: Signature

[COPY TO EMPLOYEE AND RETAIN IN PERSONNEL FILE]